

Overview of Workload & Presence Adult Education



Teaching Workload	Annualized (hours)	Time can be scheduled recurrently
Courses and lessons and pedagogical follow-up related to specialty	800	Y
Total Teacher Workload	800	

Other Professional Duties	Annualized (hours)	Time can be scheduled recurrently
Preparation	269	Y
Follow-up related to student's educational profile		
Participation in enrolment process		
Meetings (department, subject, etc.)		
IEPs		
Any unassigned period of less than 30 minutes within the students' timetable		
Committees		
Teacher Council 36 hours annualized 60 mins weekly		
Pedagogical Days (11 hours)	11	

Work determined by the Teacher**	Annualized (hours)	Time can be scheduled recurrently
10 Group Meetings & first 3 meetings 36 hour annualize 60 mins weekly	200	N
SLSNC 36 hour annualize 60 mins weekly		
Governing Board 36 hour annualize 60 mins weekly		
ECA		
Credits annualized weekly		
15 36 hours 60 mins		
30 54 hours 90 mins		
45 72 hours 120 mins		
60 90 hours 150 mins		
75 108 hours 180 mins		
90 144 hours 240 mins		
Total OPD	480	

Total Professional Activities	1280
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**80 hours per year (2 hours per week) shall be carried out at the location determined by the Teacher