

Overview of Workload and Presence
Vocational Education

2015-2020		WEEKLY
Average Teaching Time/Stages (13-15.09 e)	635 hours	
+ Assigned Duties <ul style="list-style-type: none"> - Supervision other than supervision of arrival and dismissal of students and movement of students - Remediation 	85 hours	(Weekly average of 20 hours – Maximum of 24 hours per week)

Total Teacher Workload (13-15.09 b and c) 720 hours 20 hours

+ Other Tasks/Assigned Work <ul style="list-style-type: none"> • Preparation of course • Looking after equipment used • Assisting students in determining educational profile • Student evaluation • Assisting students in choosing learning methods • Participation in meetings • Following students' progress and ensuring validity of learning process • Monitoring of late arrivals and absences • Supervision and evaluation of projects and workplace internships • Ensuring the support necessary for learning activities • Other duties • Teacher council if elected (60 minutes per week) 	(-) 40 hours	(-) 1 hour
Total	360 hours	7 hours

Total Assigned Work (13-15.07 b) i) 1080 hours 27 hours

+ Personal Work (13-15.07 b) ii)	Total	200 hours	300 minutes (5 hrs)
<ul style="list-style-type: none"> • Meetings (10 group meetings/ 3 parent meetings) • Personal Work credit can include: 		(-) 40 hours	(-) 60 minutes
<ul style="list-style-type: none"> - Governing Board - ECA - Students' passing time or recess not assigned (RNA) when it is between two periods of workload assigned by administration 		160 hours	240 minutes (-) 60 mins (-) varies (-) varies

Total Presence Time 13-15.07 a) 1280 hours 32 hours