Overview of Workload and Presence
Pre-K and K Sector

	5 DAY CYCLE	6 DAY CYCLE	9 DAY CYCLE
Teaching Time (Maximum)	1260 (21 hrs)	1512 (25.2 hrs)	2268 (37.8 hrs)
+ Duties Assigned ▪ Homeroom ▪ Remediation ▪ Support (encadrement) ▪ Supervision	120 min.	144 min.	216 min.
Total Teacher Workload (8-7.02)	1380 minutes (23 hrs)	1656 minutes (27.6 hrs)	2484 minutes (41.4 hrs)

[1] Arrival/Dismissal/Passing time: An elementary school teacher shall ensure the supervision of his or her students during the time before the beginning of the first class in the morning and the afternoon, between classes, and following the class in the morning and afternoon (8-7.07.1) and is accounted for in "Other Tasks".

+ Other Tasks Preparation time	150 min.	180 min.	270 min.
Examples of possible tasks: ▪ [1]Arrival/Dismissal/Passing time (if not assigned supervision) ▪ [2]Recess not assigned ▪ Meeting with colleagues ▪ Teacher Council credit if elected	90 min. * * * (-) 60 min	108 min. * * * (-) 72	162 min. * * * (-) 108
Total	240 minutes (4 hrs)	288 minutes (4.8 hrs)	432 minutes (7.2 hrs)
Total Assigned Work (8-6.02 a) i)	1620 minutes (27 hrs)	1944 minutes (32.4 hrs)	2916 minutes (48.6 hrs)

[2] Recess not assigned (RNA), when it is between two assigned periods of work and for which no other workload is assigned, is accounted for in Personal Work (PW). Once the 5 hours of PW have been accounted for, RNA shall be counted in "Other Tasks".

+ Personal Work (8-6.02 a) ii)	300 min. (5 hrs)	360 min. (6 hrs)	540 min. (9 hrs)
- Compensation: (these items are deducted from the 5 hours) ▪ 10 Staff Meetings & 3 Parent-Teacher Meetings ▪ School-level Committee for Special Needs Students ▪ Governing Board ▪ [2]Recess not assigned ▪ ECA (8-6.06.4 (e))	(-) 60 min. (-) 60 min. (-) 60 min * *	(-) 72 min. (-) 72 min. (-) 72 min. * *	(-) 108 min. (-) 108 min. (-) 108 min. * *
Total Presence Time	1920 minutes (32 hrs)	2304 minutes (38.4 hrs)	3456 minutes (57.6 hrs)