Overview of Workload and Presence
Secondary Sector

	5 DAY CYCLE	6 DAY CYCLE	9 DAY CYCLE
Teaching Time (Average)	1025	1230	1845
+ Duties Assigned ▪ Homeroom ▪ Remediation ▪ Support (encadrement) ▪ Supervision	175 min.	210 min.	315 min.
Total Teacher Workload (8-7.02)	1200 minutes (20 hrs)	1440 minutes (24 hrs)	2160 minutes (36 hrs)

[1]Arrival/Dismissal/Passing Time: A secondary school teacher shall ensure the supervision of students on the school premises during the time before the beginning of the first class in the morning, the period between classes, and the time following the ending of the students' timetable in the afternoon afternoon (8-7.07.2) and is accounted for in "Other Tasks".

+ Other Tasks Preparation time	250 min.	300 min.	450 min.
Examples of possible tasks:	170 min.	216 min.	306 min.
▪ [1]Arrival/Dismissal/Passing time (if not assigned supervision)	*	*	*
▪ [2]Recess not assigned	*	*	*
▪ Meeting with colleagues	*	*	*
▪ Teacher Council credit if elected	(-) 60 min	(-) 72	(-) 108
Total	420 minutes (7 hrs)	504 minutes (8.4 hrs)	756 minutes (12.6 hrs)
Total Assigned Work (8-6.02 a) i)	1620 minutes (27 hrs)	1944 minutes (32.4 hrs)	2916 minutes (48.6 hrs)

[2]Recess not assigned (RNA), when it is between two assigned periods of work and for which no other workload is assigned, is accounted for in Personal Work (PW). Once the 5 hours of PW have been accounted for, RNA shall be counted in "Other Tasks".

+ Personal Work (8-6.02 a) ii)	300 min. (5 hrs)	360 min. (6 hrs)	540 min. (9 hrs)
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- Compensation: (these items are deducted from the 5 hours)			
▪ 10 Staff Meetings & 3 Parent-Teacher Meetings	(-) 60 min.	(-) 72 min.	(-) 108 min.
▪ School-level Committee for Special Needs Students	(-) 60 min.	(-) 72 min.	(-) 108 min.
▪ Governing Board	(-) 60 min	(-) 72 min.	(-) 108 min.
▪ [2]Recess not assigned	*	*	*
▪ ECA (8-6.06.4 (e))	*	*	*
Total Presence Time	1920 minutes (32 hrs)	2304 minutes (38.4 hrs)	3456 minutes (57.6 hrs)

*Varies depending on each teacher's schedule