

September ____, 2012

Memo to: All Teachers, Principal
From: Teacher Council Chair

NOTICE OF MEETING

A regular meeting of the Teacher Council will be held on _____(weekday),
September ____, 2012 at _____ (time) in _____(place).

*If there are any items that you wish to add, please contact the Chair by
_____, 2012.*

AGENDA

1. Approval of agenda
2. Approval of minutes of _____
3. Business Arising
4. Correspondence
5. Activities Planned for Up-Coming In-School Pedagogical Days
6. Principal's Report
7. Report from SLSNC
8. Report from Governing Board Liaison
9. New Business
 - a) **System of emergency substitution** (Clause 4-2.09 {3})
 - b) **System of reporting late arrivals & absences** (Clause 4-2.06 {7})
 - c) **System of reporting student evaluation & progress** (Clause 4-2.06 {16})
 - d) **Actual supervision needs & rotation system to be reviewed (by September 30th)** (Clause 4-2.09 {2a})
10. Other Business
11. Adjournment